

# Comprehensive rehab

*Dedicated to improving our patients' lives*

Dear Parents and Caregivers,

We at Comprehensive Rehab are glad to inform you of two beneficial services we offer to our patients, their families and/or caregivers.

When your child has an IEP, ICP, 504, and/or IFSP meeting(s) our staff will make every effort to schedule a therapist to attend and participate. We hope to contribute observations, insights, and recommendations that will most effectively complete a comprehensive picture of your child's needs, services, and treatments. Please work with us to facilitate our staff's attendance at these meetings by informing the receptionist or your child's therapist of appointed dates, times, and locations as soon as possible when planning the meeting so that we can adjust schedules accordingly. We trust that the investments of our time and effort will be advantageous as we advocate for your loved one.

We also conduct '*Family Care Conferences*' at our facility on a yearly basis. Families and caregivers will be invited to meet with therapists to discuss your loved one's therapy goals and progress. Also during these meetings we will take the opportunity to update records (current address, phone number, information and publicity releases, etc.) and answer questions. Our billing representative will be available to answer any financial questions you might have. There will be a letter we'll send out one month in advance of the meeting month to allow for adequate planning for your attendance and participation.

It is our pleasure to inform you of these additional services we provide and make available with the best interest of your child at heart!

Sincerely,

The Staff at Comprehensive Rehab